

# What's new to Renewal this year?

Greetings!

The following summarizes some of the changes and enhancements that have been made to the Renewal Platform this year, based on feedback we received from those of you who took the time to respond to the survey last year!

## **Improvements you can expect to see within the Medical Licensure Renewal Form:**

- An email confirmation will be sent to you following the submission of your renewal, rather than viewing only a confirmation displayed on screen.
- For those physicians who may be choosing to go to an *Inactive Licence* in 2024, improvements have been made to simplify what is required within the renewal process.
- If you discover your Learning Cycle dates for your Revalidation program are incorrect, you will be able to make the adjustment within the form, in real time. Previously these dates were inaccessible and could only be changed by CPSS staff.
- For those renewing, we have added the option to select the Maintenance of Certification (MOC) CPD program through the Royal College of Physicians and Surgeons of Canada (RCPSC) for Specialists, and also for Family Medicine physicians who may have elected to enroll in this program. The option to enroll in the MainPro+ program through the College of Physicians and Surgeons of Canada (CFPC) also remains.
- The CPSS has again worked to enhanced notes, descriptions, and examples within the form to help with answering more of the 'technical/legally' worded questions.
- The language and description have also been modified to define more clearly which payment option to select if a registrant is paying by cheque or third-party.

## **Improvements you can expect to see within the Professional Corporation Permit Renewal Form:**

- You will no longer be asked to download or upload a copy of your Corporate snapshot. You will still be able to review it prior to completing your renewal, however, it is no longer required as part of the renewal process.
- The CPSS has worked to further simplify how to edit, delete or add a new trust or sub-corporation.
- Questions and/or content deemed as non-essential information to collect upon renewal have been removed.
- Similar to what has been noted above for Licensure renewal:
  - An email confirmation will be sent following your submission, rather than viewing only a confirmation displayed on your screen within the renewal platform.
  - Language has been enhanced to define more clearly which payment option to select if a registrant is paying by cheque or third-party.

**As a Reminder - Important dates to make note of for the upcoming 2024 renewal season:**

Key Dates	Licensure Renewal	Corporation Permit Renewal
Renewal Opens	No later than October 6	No later than October 18
Deadline to Renew	November 1	November 16
Late Fee applied*	Midnight November 1	Midnight November 16
Licence/Permit Expiry	November 30	December 31
Re-Registration Fee to restore Licence/Permit	Midnight November 30	Midnight December 31

*\*New this year, the CPSS will introduce a Late fee for submitting renewals after the deadline to renew.*

**Breakdown of Late and Re-Registration fees:**

Fee Type	Licensure Renewal	Corporation Permit Renewal
Late Fee	\$300	\$100
Re-Registration Fee	\$450	\$350

**Licensure Renewal Examples:**

1. If you submit your Licensure renewal after midnight of November 1, you will be charged the annual Licensure renewal fee plus the late fee: *annual fee + \$300.*
2. If you submit your Licensure renewal after midnight of November 30, you will be charged the annual Licensure fee, the late fee and the Re-registration Fee: *annual fee + \$300 + \$450.*

**Corporation Permit Renewal Examples:**

1. If you submit your Corporation Permit renewal after midnight of November 16, you will be charged the annual Corporation Permit renewal fee plus the late fee: *annual permit fee + \$100.*
2. If you submit your Corporation Permit renewal after midnight of December 31, you will be charged the annual Corporation Permit renewal fee, the late fee, and the Re-registration Fee: *annual permit fee + \$150 + \$350.*

**Why has the CPSS decided to implement a late fee?**

In March 2023, the CPSS Council decided to implement a late fee. It is believed that a 'late fee' may assist with encouraging registrants to take action early, and thus reduce the number of situations where a registrant is left with an expired licence as a result of submitting their renewal after the stated deadline. We recognize having an expired licence and risking a potential service interruption is not ideal for the registrant, nor for the patients who depend on your service.

Our goal is to have all renewals reviewed and approved before a registrant's existing licence or corporation permit expires. According to *The Medical Profession Act, 1981*, physicians cannot practice medicine in Saskatchewan without a licence from the CPSS. Physicians also cannot hold a corporation permit without a licence to practice medicine in Saskatchewan. Not renewing by the deadline can pose the risk of a practice interruption to SHA privileges, interrupt the ability to bill for services, and void any practice insurance coverage.